



EVENT CONFIRMATION

Welcome to Genesys Event Service. Our team of event specialists is on hand to guide you through your event experience from start to finish, so that your high profile event will run smoothly every time.

Please verify the accuracy of your reservation and please contact us immediately with any changes.

Company Name:	Cognor SA		
Event Title:	Q3 2016 Report		
Date:	Wednesday 16 November 2016		
Time:	16:00	Timezone:	Europe/Warsaw (CET)
Duration:	120 minutes	Lines Reserved:	40
Moderator:	Krzysztof Zola	Contact ID:	2649440
Billing Reference:			
Scheduler:	Peter Maloszyc	Conference id:	960733
Event Passcode:			

PARTICIPANT - CONNECTION DETAILS			
PARTICIPANT - EVENT AUDIO ACCESS			
Description	Phone Number		
Participant - Event Audio Registration link: https://eventreg1.conferencing.com/webportal3/reg.html?Acc=803090&Conf=195314			
(Please include this URL in your own invitation to your participants to register for the conference in advance. Each participant will then be allocated the conference call number, a participant user pin, conference pin and instructions on how to join the conference call. For security purposes please advise participants not to give out their conference details for others to use, all participants must register individually if they wish to join the call).			
DIAL OUT PARTICIPANT LIST			
Name	Moderator	Telephone	Comments
Zola, Krzysztof	X	+48 343160171	Op to dial out 10 mins prior

EVENT SERVICES	
Language Of Call	English
Q&A	Announce By: First Name , Last Name , Company Name
Participant Report	First Name , Last Name , Company Name , CC pmaloszyc@cognor.eu; pmaloszyc@gmail.com
To be sent by email to:	cognor@cognor.pl ; pmaloszyc@op.pl
	To be sent after conference

ADDITIONAL EVENT SERVICES

Remote Replay:

Dial Information:

020 7031 4064 -- UK London
+43 (0) 26822056415 -- Austria
Vienna
+34 917889714 -- Spain Madrid
+46 (0) 850520333 -- Sweden
Stockholm
+41 (0) 225927181 -- Switzerland
Geneva
+358 (0) 923144681 -- Finland
Helsinki
+47 21501292 -- Norway Oslo
08003581860 -- UK Tollfree
1-888-365-0240 -- US Tollfree
1-954-334-0342 -- US Toll
+49 08001012111 -- FP Germany
900801884 -- Spain Tollfree
+32 (0) 22901705 -- Belgium
Brussels
0008001003597 -- India Toll Free
+61 (0) 283 171 459 -- Australia
Sydney
+852 58 080 026 -- Hong Kong
+65 31 633 378 -- Singapore
Singapore
+45 32714892 -- Denmark
Copenhagen
+33 (0) 170993529 -- France Paris
+49 (0) 30726167224 -- Germany
Berlin
+353 (0) 14367610 -- Ireland Dublin
+39 02303509364 -- Italy Milan
+31 (0) 207965345 -- Netherland
Amsterdam
800782056 -- Portugal Toll Free

Access Code:
960733

This will be available within 4 working hrs of the call
ending for 15 day(s) from 16 November 2016 until
midnight on 01 December 2016

Name Capture Options:

Email Address : cognor@cognor.pl; pmaloszyc@op.pl
Instructions : CC pmaloszyc@cognor.eu;
pmaloszyc@gmail.com
Data to Capture : Company , First Name , Last Name ,
Name
Date to Send List : Friday 02 December 2016

Have you requested a recording of your
conference for those participants who were unable
to attend?

Did you know we can provide you with a
downloadable digital file via email? [Currently
available in MP3, WAV, WMA and Real Player
format]

Simply reply to this email or call our reservations
team, quoting your conference ID number, to add
this easy to use service to your booking.

SPECIAL INSTRUCTIONS

****Please note that a change in date or start time might result in a change of your dial-in number.

****Please note that if a recording has not been requested before the start of the call a recording of the call will not be made.

****Please note that for Local Connect dial-in numbers you must always dial the area code to enter the conference.

OVERBOOKING AND LATE CANCELLATION POLICIES

Please note charges may apply in the event of late cancellations or overbooking of lines.

PARTICIPANT GUIDELINES

Please ensure that The Chairperson and all other Speakers or Technicians state to the operator that they are hosting the call, have a speaking role or are connecting the mainline to the conference when dialling in.

We recommend that participants start dialling in 5-10 minutes prior to ensure a timely start to the conference.

Participants that require connection to your conference via an Operator will be requested to provide either the Conference ID or Password.

Should your participants not have the Conference ID or password they will need to provide 3 other pieces of information relating to the conference such as Title, Speaker, Conference Date/Time and or Company name. Please note that failure to supply the aforementioned information may result in participants not gaining access to the conference.

For calls with Q&A: Please press *1 on your telephone keypad to register for a question and the hash or pound (#) key to withdraw a question during the Q&A session.

Please note that you can call for operator assistance at any time by pressing star (*) followed by zero (0) on your telephone.

EVENT SERVICE Reservations Numbers

Event UK	Tel +44(0) 20 8288 5566	Event France	Tel +33 (0) 17099 3444
Event Sweden	Tel +46 (0) 8 505 202 65	Event Belgium	Tel +32 (0) 2290 1649
Event Denmark	Tel +45 3271 4762	Event Netherlands	Tel +31 (0) 20796 5197
Event Finland	Tel +358 (0) 923 101 106	Event Spain	Tel +34 91788 9633
Event Norway	Tel +47 21 03 37 05	Event Italy	Tel +39 0645 210 8131
Germany Freephone	0800 100 5140	Event Switzerland	Tel +41 (0) 225 927 422

eu_event@west.com